

INVITATION FOR BIDS (IFB) NO. 24-923
TO
FURNISH AND DELIVER
ORACLE JAVA SE SUBSCRIPTION PROCESSOR RENEWAL
FOR
INFORMATION TECHNOLOGY SERVICES
UNIVERSITY OF HAWAII
HONOLULU, HAWAII

APRIL, 2024

BOARD OF REGENTS
UNIVERSITY OF HAWAII
HONOLULU, HAWAII

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IT IS THE RESPONSIBILITY OF ALL BIDDERS TO CHECK THE TABLE OF CONTENTS TO CONFIRM THAT ALL PAGES LISTED THEREIN ARE REVIEWED AND THAT THE MANDATORY BID FORM IS SUBMITTED AS PART OF THEIR BID PACKAGE.

NOTICE TO BIDDERS

The University of Hawaii IFB No. 24-923, to Furnish and Deliver Oracle Java SE Subscription Processor Renewal for Information Technology Services, University of Hawaii, Honolulu, Hawaii is issued and will be awarded through the State of Hawaii's electronic procurement system (HlePRO). **All bid responses must be submitted electronically through HlePRO no later than 2:30 p.m., May 7, 2024.** Bids received after the due date and time or received in a form other than electronically through HlePRO will not be considered.

Bidders are advised that they should not wait until the last minute to submit their bid through HlePRO. Bidders are solely responsible for ensuring that their electronic submission through HlePRO is complete and all necessary files (Mandatory Bid Form) are attached to their bid prior to the IFB due date and time. The University shall not be responsible for any delay or failure of any Bidder to submit any materials updated through the IFB process on a timely basis.

Electronic Procurement

Bidders interested in responding to this electronic solicitation must be registered on HlePRO. To register, visit the following link: https://hiepro.ehawaii.gov/videos/video/vendor_registration.html. Reference the Vendor Quick Reference Guide for additional information at <https://hiepro.ehawaii.gov/static-resources/VendorQuickReferenceGuide.pdf>.

HlePRO will be the system of record for the issuance of the IFB, to receive the Mandatory Bid Form and other Bid requirements, issue Amendments, and make award for the IFB. Amendments and other information and materials provided through HlePRO, may include additions or changes with respect to the due date and time.

Special instructions in HlePRO related to this solicitation are incorporated herein and made a part of this IFB through reference. Bidders shall review all special instructions located in HlePRO.

Questions and Clarifications

All questions and requests for clarifications must be submitted electronically through HlePRO. Questions must be submitted by **April 30, 2024** at 4:00 p.m., Hawaii Standard Time. Responses will be posted on **May 2, 2024**. The University may refuse to answer any questions received outside of HlePRO or after the Questions/Answers deadline.

David Lassner
President, University of Hawaii

Posting Date: April 24, 2024

Vendors are responsible for notifying the Procurement Specialist Kurt Minato (e-mail: minato@hawaii.edu) for accessibility concerns related to this IFB

BID REQUIREMENTS

ORACLE JAVA SE SUBSCRIPTION PROCESSOR RENEWAL FOR INFORMATION TECHNOLOGY SERVICES

By attaching The Mandatory Bid Form to HlePRO, the bidder has carefully examined the INVITATION FOR BIDS (IFB) NO. 24-923, TO FURNISH AND DELIVER ORACLE JAVA SE SUBSCRIPTION PROCESSOR RENEWAL FOR INFORMATION TECHNOLOGY SERVICES, UNIVERSITY OF HAWAII, HONOLULU, HAWAII, and offers to provide the renewal subscription services, as required by the University for the period May 26, 2024 through May 25, 2027, in strict accordance with the true intent and meaning of the Invitation for Bids (IFB), as follows:

TAX LIABILITY

Both out-of-state and Hawaii bidders are advised that the amount bid on this solicitation is subject to the general excise tax imposed by Chapter 237, Hawaii Revised Statutes (HRS) and, if tangible property is being imported into the State of Hawaii for resale, the use tax (currently 1/2%) imposed by Chapter 238, HRS. (Refer to Taxes in the General Provisions.) Bidders are therefore cautioned to consider such taxes in formulating their bids since no adjustments to the prices bid shall be allowed.

BASIS FOR AWARD

The award of contract, if awarded, shall be made to the lowest responsive and responsible bidder on the **TOTAL AMOUNT OF ITEM NOS. 1 - 3.**

NOTE TO BIDDERS

An acceptable bid must conform in all material respects to this Invitation for Bids. Any of the following may be grounds for disqualification:

1. Taking exception to any of the specifications, terms or conditions contained in the IFB.
2. Placing conditions on the furnishing of solicited goods or services.
3. Inclusion of a quotation or order form containing additional specifications, terms or conditions.
4. Referencing external documents containing additional specifications, terms or conditions.

Bidders are advised that bids are evaluated as submitted and requests by bidders to delete conditions contained in their bids after bid opening cannot be considered.

TECHNICAL SPECIFICATIONS

This section indicates the Technical Specifications for the Oracle Java SE subscription processor renewal required. The Technical Specifications listed herein are the minimum requirements and are mandatory for an accepted bid.

1. SCOPE OF SERVICE

The Contractor shall provide renewal of the current FOUR HUNDRED SIXTY-EIGHT (468) University's Oracle Java SE Subscription licenses - Processors. As there can not be any break in the term of the subscription, the renewal term start date of the subscription shall be May 26, 2024. The total term period of the subscription renewal shall be from May 26, 2024 through May 25, 2027 (3 years).

2. AUTHORIZED RESELLER

The bidder shall be an authorized Oracle Java SE reseller at the time of bid submittal. Upon request by the University, bidder shall provide written proof of being an authorized Oracle Java SE reseller.

All questions pertaining to the Technical Specifications must be submitted electronically through HlePRO. Questions must be submitted by **April 30, 2024**. Responses will be posted on **May 2, 2024**.

The University may refuse to answer any questions received outside of HlePRO or after the Questions/Answers deadline.

Bidders are cautioned to review the Technical Specifications carefully and thoroughly. Objections to or requests for clarification of the specifications shall be made through HlePRO as a Question or in writing in accordance with the General Provisions to the Office of Procurement Management prior to the submittal of a bid. The submittal of a bid shall be considered as acceptance of the specifications as published.

SPECIAL PROVISIONS

1. SCOPE

The providing of Furnishing and Delivery of Oracle Java SE Subscription Processor Renewal shall be in accordance with the terms and conditions of IFB No. 24-923 and the General Provisions dated September 2013 included by reference. Copies of the General Provisions are available at the Office of Procurement Management, University of Hawaii, 1400 Lower Campus Road, Room 15, Honolulu, Hawaii 96822 or the General Provisions may be viewed at: <https://www.hawaii.edu/procurement/vendor-info/terms-and-conditions/general-provisions-for-goods-and-services/>

2. AUTHORITY

IFB No. 24-923 is issued under the provisions of Hawaii Revised Statutes, Chapters 103 and 103D. All prospective bidders are charged with presumptive knowledge of all requirements of the cited legal authorities. Submission of a valid executed bid by any prospective bidder shall constitute an affirmation of such knowledge on the part of such prospective bidder.

3. TECHNICAL REPRESENTATIVE OF THE PROCUREMENT OFFICER (TRPO)

The Technical Representative of the Procurement Officer is Lane Fukuda, IT Specialist, phone: (808) 956-7451, email: lanef@hawaii.edu.

4. TERM OF CONTRACT

The Contractor shall enter into a contract with the University to provide the Java SE subscription licenses - Processors for the period May 26, 2024 through May 25, 2027. The annual prices bid shall remain the same for each annual term of the contract.

5. PAYMENT

The Contractor shall be remunerated upon submission of a properly executed original invoice, quarterly and in arrears, indicating the contract number, to Information Technology Services, 2520 Correa Road, IT Center, Attn: Fiscal Operations, Honolulu, Hawaii 96822, no later than THIRTY (30) calendar days following submission of invoice and acceptance of services